

California Montessori Project

Regular meeting of the Governing Board

Meeting Information

- **Date:** Monday, September 11, 2017
- **Time:** 6:30 pm
- **Meeting Place:** CMP-Carmichael; 5325 Engle Road, Ste 200, Carmichael, CA 95608; The Library, Room 425
- **Emergency Contact:** Gary Bowman at (916) 204-0271

Agenda

Meeting Call to Order and Roll Call

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Andrea Ridge - Parent Representative – San Juan
Dave Nelson - Business Representative	Christopher Clark - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse - Montessori Representative	Jennifer Rezentes – Parent Representative – Shingle Springs
Wes Pepper - Charter Representative	Sara Meece - Network Teacher Representative

Communication from Public/Recognitions

- **Public Comment:** This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.
- **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large.

Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the regular Governing Board Meeting of August 14, 2017** (Attachment #1)

Informational Items

1. **Campus Reports:** An opportunity for the site Principal to share site specific information, which may include: site configurations, enrollment numbers, wait list, events and new developments (Attachments #2, #3, #4, #5, #6).
2. **General Report from the CMP Superintendent/Executive Director:** Topics may include school program, instruction, curriculum, budget, facilities, legal, legislative, finance, technology, and other categories pertaining to the daily operations of CMP.
3. **Monthly Financial Update:** A comparison of year-to-date budget vs. actuals and other fiscal indicators, provided by DMS. CMP Monthly Financial Update for Month Ending 8/31/17. (Attachment #7)

4. 2016-2017 Un-Audited Actuals Report: Karl Yoder (DMS)

- a) Gary Bowman and Karl Yoder will present the 2016-2017 Un-Audited Actuals

Action Items

- 1. Consideration of the 2016-2017 California Montessori Project – Capitol Unaudited Actuals (Attachment #8)**
 - a. **Comment:** Gary Bowman and Karl Yoder will provide a brief summary of the 2016-2017 unaudited actuals for California Montessori Project – Capitol, subject to review and adjustments by the auditors.
 - b. **Recommendation:** The Board is requested to approve the 2016-2017 California Montessori Project – Capitol Unaudited Actuals.

- 2. Consideration of the 2016-2017 California Montessori Project – Elk Grove Unaudited Actuals (Attachment #9)**
 - a. **Comment:** Gary Bowman and Karl Yoder will provide a brief summary of the 2016-2017 unaudited actuals for California Montessori Project–Elk Grove, subject to review and adjustments by the auditors.
 - b. **Recommendation:** The Board is requested to approve the 2016-2017 California Montessori Project – Elk Grove Unaudited Actuals.

- 3. Consideration of the 2016-2017 California Montessori Project – San Juan Unaudited Actuals (Attachment #10)**
 - a. **Comment:** Gary Bowman and Karl Yoder will provide a brief summary of the 2016-2017 unaudited actuals for California Montessori Project–San Juan, subject to review and adjustments by the auditors.
 - b. **Recommendation:** The Board is requested to approve the 2016-2017 California Montessori Project – San Juan Unaudited Actuals.

- 4. Consideration of the 2016-2017 California Montessori Project – Shingle Springs Unaudited Actuals (Attachment #11)**
 - a. **Comment:** Gary Bowman and Karl Yoder will provide a brief summary of the 2016-2017 unaudited actuals for California Montessori Project – Shingle Springs, subject to review and adjustments by the auditors.
 - b. **Recommendation:** The Board is requested to approve the 2016-2017 California Montessori Project – Shingle Springs Unaudited Actuals.

- 5. Governing Board Meeting Calendar (Attachment #12)**
 - a. **Comment:** Due to scheduling conflicts CMP is proposing a location change for the December and January meetings.
 - b. **Recommendation:** The Board is requested to approve the updated Governing Board Meeting Calendar as presented.

- 6. Board to approve the revised substitute pay rate sheet and prevailing wage statement, effective January 1, 2018. (Attachments #13 & #14)**
 - c. **Comment:** In response to the January 1, 2018 scheduled increase in minimum wage, the Executive Director seeks to keep substitute rates and payment methods compatible to expectations for exempt and non-exempt employees. Accordingly, the long-term certificated rate shall be increased to meet or exceed the weekly exempt salary formula for exempt classification. This rate shall be paid from the first day of the specified assignment, where the substitute is being hired with the intent to serve in a full-time teaching capacity for 30 or more days, continuously substituting for the same teacher. In doing so, the long-term substitute will have the same work schedule, duties and responsibilities as the regular teacher of record, for the duration of the long-term temporary exempt assignment.
 - d. **Recommendation:** The Board is requested to approve the revised long-term substitute pay rate as presented.

Closed Session

- Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54956(b): 1, Significant Exposure to Litigation.

Reconvene to Open Session

1. Public Report of Action Taken in Closed Session, if any, and the Vote or Abstention of Every Board Member Present

Discussion Items

- Suggested Items for Discussion at Future Meetings presented by Board Members

Meeting Adjournment

- Next Governing Board Meeting: Monday, October 9, 2017; CMP-Shingle Springs, 4645 Buckeye Road, Shingle Springs, CA 95682

PUBLIC NOTICES

This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Ste 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.

Any public records relating to an agenda item for open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at CMP-Central Administration 5330 Gibbons Drive, Suite 750, California 95608.

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