

California Montessori Project

Minutes of the Regular meeting of the Governing Board

August 10, 2020; Teleconference

Meeting Information

- **Date:** Monday, August 10, 2020
 - **Time:** 6:30 p.m.
 - **Locations:** Webinar
 - **Please click the link below to join the webinar:**
<https://us02web.zoom.us/j/81801287235?pwd=Z1pUMVAybUVxaHgvR25SRUdkV1p2QT09>
Passcode: CMPBoard20
Or iPhone one-tap: US: +16699006833,,81801287235#,,,,,0#,,7642520822# or
+13462487799,,81801287235#,,,,,0#,,7642520822#
 - **Or Telephone:**
Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656
Webinar ID: 818 0128 7235
Passcode: 7642520822
International numbers available: [https://us02web.zoom.us/u/kboQwtGy4](https://us02web.zoom.us/j/81801287235?pwd=Z1pUMVAybUVxaHgvR25SRUdkV1p2QT09)
 - **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100
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The Board of Directors ("Board") and employees of California Montessori Project shall meet via Teleconference pursuant to Executive Orders N-25-20 and N-29-20, with one or more Board members participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call. This meeting will be accessible to members of the public via the above teleconference call number.

Members of the public may submit public comment through the Google Form here: [Request to Address the Governing Board](#). The form can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Comments received thirty minutes prior to a meeting, by 6:00 p.m. for a regularly scheduled meeting, will be provided to the members of the Board in writing prior to the meeting. Comments received after 6:00 p.m., may be read on the record during this meeting.

All public comments will be limited to three (3) minutes or approximately 1,800 characters. Any portion of a comment extending past three (3) minutes, or the approximate 1,800-character limit, may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call: 6:30 pm

Board Member Names and Titles for Roll Call			
x	Rob Henderson - Business Representative	x	Maggie Carmona - Parent Representative – San Juan
x	Adam Childers - Business Representative	x	Marwa Helmy - Parent Representative – Capitol
x	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
x	Tamika L'Ecluse - Montessori Representative	x	Jodi Mottashed – Parent Representative – Shingle Springs
x	Tracey Weinstein – Charter Representative		

Communication from the Public

- **Public Comment:** The Board heard from two stakeholders.
 - Michelle Maher, a teacher at the CMP-Carmichael Campus addressed the Board regarding working from the classroom and challenges with CMP technology during distance learning.
 - Erin Martin, a teacher at the CMP-Carmichael Campus addressed the Board regarding Action Item #5, Injury and Illness Prevention Program and the COVID Addendum specifically regarding employee health coverage.

Consent Items

1. **Minutes from the Regular Governing Board Meeting of July 13, 2020** (Attachment #1)
2. **AA Pay scale** (Attachment #2)
3. **Office Manager Pay scale** (Attachment #3)
4. **CMP-SJ 2020-21 Certification of Assurances (CARS Application FY 21)** (Attachment #4)
5. **CMP-CAP 2020-21 Certification of Assurances (CARS Application FY 21)** (Attachment #5)
6. **CMP-EG 2020-21 Certification of Assurances (CARS Application FY 21)** (Attachment #6)
7. **CMP-SS 2020-21 Certification of Assurances (CARS Application FY 21)** (Attachment #7)
 - Tamika L'Ecluse made a motion to approve the Consent Agenda. Jodi Mottashed seconded the motion. Roll call vote:

Board Member Names and Titles for Roll Call Vote			
Abstain	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L'Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- 7-ayes, 1 abstention, 0-noes, motion carries.

Informational Items:

1. **Board Web Page: Public Comment Link:** Carrie Klagenberg, Governing Board Secretary and Sarah Templeton, Director of Technology, updated the Board on a newly created Virtual Board Meeting Information content page on the CMP Website and the virtual meeting process for public comment.
2. **Campus Reports:** The Board reviewed Campus Reports as submitted.
3. **Public Acknowledgement:** The following people/group of people were acknowledged as outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.

- Kosha Corrigan and Danielle Larkin, Accounts Payable and Tess Brown, Michelle Brown, Gina Castellino, & Alina Nevydomskiy, in Human Resources, in recognition for assisting with the successful transition to EdTec.
 - Lori Henderson, Stacey Ryan (CMP-AR); Bernie Evangelista, Elizabeth McCarthy, Emilie Beecroft (CMP-CAP); Laurien Spiller, Chris Blunt, Elizabeth Parks, Kelly Bailey, Jen Emory (CMP-CAR), Mickey Slamkowski, Richard Stanley, Vanessa Pflaum, Allan Schierenberg, Maria Pavich, Aisha Kelley (CMP-EG); Kim Zawilski, Nick Schade, Monica Charron, Kaylee Meinz, Trisha Dodd, Ramey Reynolds (CMP-SS); Maria Ostendorf, Kathy Birkes, & Melanie Thompson (CMP-OR); and Kosha Corrigan & Carrie Klagenberg (CMP-Central Admin) were recognized for their efforts in implementing COVID-19 safety protocols and preparing the CMP campuses for the 20/21 school year.
4. **General Report from the CMP Superintendent:** Superintendent Barley provided a recap of distance learning in general and how far CMP has come since March 2020. A sample Daily Schedule and an overview of CMPs Distance Learning Websites were shared. The Board received an overview of Montessori Materials at Home and Montessori Lesson's from the Classroom, as well as how CMP is planning for a successful school year for school staff from survey responses.
 5. **COVID-19 Updates / School Reopening Plans:** Superintendent Barley reviewed CMP's efforts to secure PPE for students and staff and the safety practices put in place by all sites, including but not limited to Plexiglas, COVID screening protocols, CDC informational signage, thermometers, clean pens/used pens, and hand sanitizer.
 6. **Nutritional Program Update:** Sherry Butler, Student Services Coordinator shared current information regarding food services plans, by campus, for 2020-2021.
 7. **Technology Update:** Director of Technology Sarah Templeton provided the Board with a technology update as it pertained to the 2020-2021 school year highlighting technology purchases and the training provided to families.
 8. **Establishment of English Learner Advisory Committee (ELAC):** Stephanie Garrettson, Director of Charter Compliance, provided an update to the Board on the establishment of an English Learner Advisory Committee (ELAC). The purpose of ELAC was highlighted along with composition, training, roles and election of officers.
 9. **2020-2021 Budget Overview:** Board Members reviewed the updated budget as presented by Bryce Fleming and Alejandra Rodriguez of EdTec.

Public Hearing:

1. Public Hearing: Learning Continuity and Attendance Plan (Attachment 14)

Senate Bill 98 established California EC Section 43509 and the Learning Continuity and Attendance Plan (Learning Continuity Plan) requirements for the 2020–21 school year. The Learning Continuity and Attendance Plan is intended to provide information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students and community members. The LEA Governing Board shall adopt the Learning Continuity Plan by September 30, 2020 in a public meeting. Prior to its adoption, the Learning Continuity Plan shall be presented at a public hearing of the Governing Board for review and comment by members of the public.

- Adam Childers made a motion to open the Public Hearing: Learning Continuity and Attendance Plan. Maggie Carmona seconded the motion. Roll call vote:

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers - Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- 8-ayes, 0-noes, motion carries.

Director of Charter Compliance Stephanie Garrettson presented the Learning Continuity and Attendance Plan, the Board discussed, and members of the public were given an opportunity to comment. Approval of the plan will come to the Board at the September meeting.

- Tamika L’Ecluse made a motion to close the Public Hearing: Learning Continuity and Attendance Plan. Maggie Carmona seconded the motion. Roll call vote:

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers - Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- 8-ayes, 0-noes, motion carries.

Action Items

1. Board to Approve the Updated 2020-2021 Budget for CMP-Capitol Campus (Attachments #15, #16)

- Maggie Carmona made a motion to approve the updated 2020-2021 Budget for the CMP-Capitol Campus. Jodi Mottashed seconded the motion. Roll call vote:

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers - Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- 8-ayes, 0-noes, motion carries.

2. Board to Approve the Updated 2020-2021 Budget for CMP-Elk Grove Campus (Attachments #15, #17)

- Maggie Carmona made a motion to approve the updated 2020-2021 Budget for CMP-Elk Grove Campus. Tracey Weinstein seconded the motion. Roll call vote:

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers - Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- 8-ayes, 0-noes, motion carries.

3. Board to Approve the Updated 2020-2021 Budget for CMP-San Juan Campus (Attachments #15, #18)

- Jenny Savakus made a motion to approve the updated 2020-2021 Budget for the CMP-San Juan Campuses. Maggie Carmona seconded the motion. Roll call vote:

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers - Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- 8-ayes, 0-noes, motion carries.

4. Board to Approve the Updated 2020-2021 Budget for CMP-Shingle Springs (Attachments #15, #19)

- Jodi Mottashed made a motion to approve the updated 2020-2021 Budget for CMP-Shingle Springs. Jenny Savakus seconded the motion. Roll call vote:

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers - Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- 8-ayes, 0-noes, motion carries.

5. Updated Injury and Illness Prevention Program (IIPP) (Attachment #20)

- Tamika L’Ecluse made a motion to approve the updated Injury and Illness Prevention Program (IIPP). Adam Childers seconded the motion. Roll call vote:

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers - Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- 8-ayes, 0-noes, motion carries.

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members

- Budget
- Topics for the Annual Meeting

Meeting Adjournment

- Jenny Savakus made a motion to adjourn the August 10, 2020 Regular Meeting of the Governing Board. Tracey Weinstein seconded the motion. Roll call vote:

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers - Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative		Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L'Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- 8-ayes, 0-noes, motion carries.
- Upcoming Governing Board Meetings:
 - 9/14/20: EG Hosting
 - 10/5/20: SS Hosting
 - 11/7/20: Annual Mtg (Saturday)
 - 12/14/20: AR Hosting
 - 1/11/21: OR Hosting
 - 2/8/21
 - 3/8/21: CAR Hosting
 - 4/12/21
 - 5/10/21: CAP Hosting
 - 6/14/21

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.