

California Montessori Project

Annual meeting of the Governing Board

December 14, 2020; Conference Call

Meeting Information

- **Date:** Monday, December 14, 2020
 - **Time:** 6:30 p.m.
 - **Locations:** Conference Call
 - Please click the link below to join the webinar:
 - <https://us02web.zoom.us/j/84894586154?pwd=MkhlRjZaUnRaeUFBeHM5eENIOFJpQT09>
 - Passcode: BOARD2020
 - Or join by phone: Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592
Webinar ID: 848 9458 6154; Passcode: 422580769
 - **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100
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The Board of Directors (“Board”) and employees of California Montessori Project shall meet via Teleconference pursuant to Executive Orders N-25-20 and N-29-20, with one or more Board members participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call. This meeting will be accessible to members of the public via the above teleconference call number.

Members of the public who wish to comment during the Board meeting must submit public comment through the Google Form here: [Request to Address the Governing Board](#). The form can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting.

All public comments will be limited to three (3) minutes which is approximately 1,800 characters. All written comments that are not read into the record will be provided to the board members for review. Please be aware that written public comments, including your name, may become public information. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project’s website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call		
	Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
	Adam Childers - Business Representative	Marwa Helmy - Parent Representative – Capitol
	Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
	Tamika L'Ecluse-Montessori Representative	Jodi Mottashed – Parent Representative – Shingle Springs
	Tracey Weinstein – Charter Representative	

Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items:

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Annual Governing Board Meeting of November 7, 2020** (Attachment #1)
2. **Certified Occupational Therapist Assistant (OTA) Pay Scale - Draft of first ever CMP OTA Payscale - Budget Neutral** (Attachment #2)
3. **Teaching Assistant, Special Education Teaching Assistant, and Club M Pay Scale – Draft 21-22 with Updated Minimum Wage Threshold** (Attachment #3)
4. **Teaching Assistant, Special Education Teaching Assistant, and Club M – Draft 22-23 with Updated Minimum Wage Threshold** (Attachment #4)
5. **Payroll Clerk II Pay Scale - Draft of first ever CMP Payroll Clerk II Payscale - Budget Neutral** (Attachment #5)
6. **Sub Interim Pay Rates – Draft with Updated Minimum Wage Threshold** (Attachment #6)

Informational Items:

1. **Public Comment Update:** Carrie Klagenberg
2. **Campus Reports:** An opportunity for the site Principal to share site-specific information, which may include site configurations, enrollment numbers, wait list, events and new developments (Attachments #7, #8, #9, #10, #11, #12). American River will be presenting.
3. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
4. **COVID-19 Update with Representatives from Sacramento County Public Health**
 - Sheena Harris, MD, MPH – Pediatrician, Sacramento County Public Health
 - Nick Mori, MPH – Program Planner, Sacramento County Public Health
5. **CMP Re-Opening Plans Update**
 - Sacramento County
 - El Dorado County
 - i. Parent Feedback
 - ii. Staff Feedback

6. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
7. **Counseling Update:** Lisa Laffan
8. **Special Education Phased-In Small Group and One-on-One Services Update:** Christine Cordero
9. **Special Education CCEIS Plan Update:** Christine Cordero
10. **Special Education Plan-CMP-Elk Grove and Special Education Plan-CMP-Capitol:** Christine Cordero
11. **2021-2022 Academic Calendar** (Attachment #13): Mary Percoski
12. **Financial Update** (Attachments #14, #14a, #14b, #14c, #14d): Bryce Fleming and Alejandra Rodriguez (EdTec)
 - **Finance Committee Update**
 - **2020 – 2021 First Interim Budget Report**

Action Items

1. **Local Plan Section B – CMP-Network** (Attachments #15a, #15b)
 - a. **Comment** The California Montessori Project network (CMP-San Juan, CMP- Capitol, CMP-Elk Grove, and CMP-Shingle Springs) is a member of the Yuba County Special Education Local Plan Area (SELPA). The purpose of the SELPA is to ensure that all students with disabilities living within its boundaries will be provided a free appropriate public education as required by the Federal Individuals with Disabilities Education Act (IDEA) and California Education Code. The Local Plan contains a governance and administration section that includes policies and procedures for the provision of special education services by all Local Educational Agencies (LEAs) within the SELPA. The Yuba County SELPA Local Plan was last fully revised in 2018 and at that time required subsequent approval by all participating LEAs within the SELPA.
 - b. **Recommendation:** The Board is requested to approve the Local Plan Section B Governance and Administration document which will apply to all CMP schools (CMP-San Juan, CMP- Capitol, CMP-Elk Grove, and CMP-Shingle Springs).
2. **Finance Committee Resolution** (Attachment #16)
 - The CMP-Governing Board is requested to approve the Finance Committee Resolution which creates and establishes a Finance Committee to assist the Superintendent in CMP sustainability and budget planning.
3. **Appointment of Finance Committee Members**
 - a. **Comment:** A Finance Committee was created and established to assist the Superintendent in CMP sustainability and budget planning. Tamika L'Ecluse, Tracey Weinstein, and Adam Childers were named as provisional members until appointment could happen.
 - b. **Recommendation:** Members of the Governing Board are requested to approve the appointment of Tamika L'Ecluse, Tracey Weinstein, and Adam Childers to the Finance Committee.
4. **Approval of First Interim 2020-2021 CMP-Capitol Budget** (Attachment #17)
 - a. **Recommendation:** The Board is requested to approve the 2020-2021 CMP-CAP First Interim Budget.
5. **Approval of First Interim 2020-2021 CMP-Elk Grove Budget** (Attachment #18)
 - a. **Recommendation:** The Board is requested to approve the 2020-2021 CMP-EG First Interim Budget.
6. **Approval of First Interim 2020-2021 CMP-San Juan (American River/ Carmichael/ Orangevale) Budget** (Attachment #19)
 - a. **Recommendation:** The Board is requested to approve the 2020-2021 CMP-SJ First Interim Budget.

7. **Approval of First Interim 2020-2021 CMP-Shingle Springs Budget** (Attachment #20)
 - a. **Recommendation:** The Board is requested to approve the 2020-2021 CMP-SS First Interim Budget.
8. **Approval of the 2019-2020 Audited Financial Statements - Consolidated** (Attachment #21, 21a)
 - a. **Recommendation:** The Board is requested to approve the 2019-2020 CMP-Consolidated Audited Financial Statements.
9. **Approval of the 2019-2020 Audited Financial Statements – Capitol** (Attachment #22)
 - a. **Recommendation:** The Board is requested to approve the 2019-2020 CMP-CAP Audited Financial Statements.
10. **Approval of the 2019-2020 Audited Financial Statements – San Juan** (Attachment #23)
 - a. **Recommendation:** The Board is requested to approve the 2019-2020 CMP-San Juan Audited Financial Statements.
11. **Approval of the 2019-2020 Audited Financial Statements – Elk Grove** (Attachment #24)
 - a. **Recommendation:** The Board is requested to approve the 2019-2020 CMP-Elk Grove Audited Financial Statements.
12. **Approval of the 2019-2020 Audited Financial Statements – Shingle Springs** (Attachment #25)
 - a. **Recommendation:** The Board is requested to approve the 2019-2020 CMP-Shingle Springs Audited Financial Statements.
13. **Sacramento County Reopening Plan** (Attachment #26)
 - a. **Comment:** CMP-San Juan, CMP-Elk Grove, and CMP-Capitol, have drafted a Reopening Plan in accordance with County ordinances that follows all state and local health guidance and begins with a two full days a week hybrid model. The updates to the Reopening plan include revision of the Hybrid Learning start date and inclusion of the state’s travel and quarantine advisory.
 - b. **Recommendation:** The Board is requested to approve the CMP-Reopening Plan – Sacramento County with updated Reopening Date aligned to the first Monday following Sacramento County meeting the requirement to be in the Red Tier for two weeks.
14. **El Dorado County Reopening Plan** (Attachment #27)
 - a. **Comment:** CMP has updated the CMP-Shingle Springs/El Dorado County Reopening Plan in accordance with State and County ordinances regarding travel advisories. The updates to the Reopening plan include inclusion of the state’s travel and quarantine advisory.
 - b. **Recommendation:** The Board is requested to approve the CMP-Reopening Plan – El Dorado County with the updated travel advisories.
15. **Approval of Resolution for Approval to Apply for Paycheck Protection Program Loan Forgiveness** (Attachment # 28)
 - a. **Comment:** The Paycheck Protection Program (“PPP”) was approved as part of the \$2 trillion Coronavirus Aid, Relief and Economic Security (“CARES”) Act. The Resolution authorizes CMP school leaders and EdTec to review any additional guidance relating to the PPP forgiveness as it is released by the SBA and US Bank and are hereby authorized to take appropriate steps, including submitting the initial application and documentation and providing additional documentation as requested, to complete the forgiveness process.
 - b. **Recommendation:** The Board is requested to approve the Paycheck Protection Program Loan Forgiveness Resolution as presented.

16. Approval of 2020 Local Control Funding Formula Budget Overview for Parents – CMP – San Juan Campus (Attachment #29)

- a. **Comment:** Typically, the Budget Overview for Parents is completed by July 1 in conjunction with the Local Control Accountability Plan (LCAP). Due to the COVID pandemic, the LCAP requirement was waived and the Budget Overview for Parents deadline was extended.
- b. **Recommendation:** The Board is requested to approve the 2020 Budget Overview for Parents for the CMP-San Juan Campus.

17. Approval of 2020 Local Control Funding Formula Budget Overview for Parents – CMP – Capitol Campus (Attachment #30)

- a. **Comment:** Typically, the Budget Overview for Parents is completed by July 1 in conjunction with the Local Control Accountability Plan (LCAP). Due to the COVID pandemic, the LCAP requirement was waived and the Budget Overview for Parents deadline was extended.
- b. **Recommendation:** The Board is requested to approve the 2020 Budget Overview for Parents for the CMP-Capitol Campus.

18. Approval of 2020 Local Control Funding Formula Budget Overview for Parents – CMP – Elk Grove Campus (Attachment #31)

- a. **Comment:** Typically, the Budget Overview for Parents is completed by July 1 in conjunction with the Local Control Accountability Plan (LCAP). Due to the COVID pandemic, the LCAP requirement was waived and the Budget Overview for Parents deadline was extended.
- b. **Recommendation:** The Board is requested to approve the 2020 Budget Overview for Parents for the CMP-Elk Grove Campus.

19. Approval of 2020 Local Control Funding Formula Budget Overview for Parents – CMP – Shingle Springs Campus (Attachment #32)

- a. **Comment:** Typically, the Budget Overview for Parents is completed by July 1 in conjunction with the Local Control Accountability Plan (LCAP). Due to the COVID pandemic, the LCAP requirement was waived and the Budget Overview for Parents deadline was extended.
- b. **Recommendation:** The Board is requested to approve the 2020 Budget Overview for Parents for the CMP-Shingle Springs Campus.

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members

- TK options for the CMP sites that currently do not offer TK
- Superintendent Survey

Meeting Adjournment

- **Recommendation:** The Board is requested to approve the adjournment of the December 14, 2020 regular meeting of the California Montessori Project Governing Board.

Upcoming Governing Board Meetings:

- 1/11/21: OR Hosting
- 2/8/21
- 3/8/21: CAR Hosting
- 4/12/21
- 5/10/21: CAP Hosting
- 6/14/21

Public Notices

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.