

California Montessori Project

Minutes of the Annual meeting of the Governing Board

November 7, 2020; Conference Call

Meeting Information

- **Date:** Saturday, November 7, 2020
 - **Time:** 9 a.m. – 3 p.m.
 - **Locations:** Conference Call
 - Please click the link below to join the webinar:
 - <https://us02web.zoom.us/j/81715336865?pwd=a0dkNIJHK25XZGpsRDICNGp6VjVldz09>
 - Passcode: Board2020
 - Or iPhone one-tap : US: +16699006833,,81715336865#,,,,,0#,,876062173# or +13462487799,,81715336865#,,,,,0#,,876062173#
 - Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592
 - Webinar ID: 817 1533 6865; Passcode: 876062173
 - International numbers available: [https://us02web.zoom.us/u/kb4I5yeYzT](https://us02web.zoom.us/j/81715336865?pwd=a0dkNIJHK25XZGpsRDICNGp6VjVldz09)
 - **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100
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The Board of Directors (“Board”) and employees of California Montessori Project shall meet via Teleconference pursuant to Executive Orders N-25-20 and N-29-20, with one or more Board members participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call. This meeting will be accessible to members of the public via the above teleconference call number.

Members of the public may submit public comment through the Google Form here: [Request to Address the Governing Board](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Comments received thirty minutes prior to a meeting, by 6:00 p.m. for a regularly scheduled meeting, will be provided to the members of the Board in writing prior to the meeting. Comments received after 6:00 p.m., may be read on the record during this meeting.

All public comments will be limited to three (3) minutes or approximately 1,800 characters. Any portion of a comment extending past three (3) minutes, or the approximate 1,800-character limit, may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project’s website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call: 9:05 a.m.

Board Member Names and Titles for Roll Call			
x	Rob Henderson - Business Representative	x	Maggie Carmona - Parent Representative – San Juan
x	Adam Childers - Business Representative		Marwa Helmy - Parent Representative – Capitol
x	Jenny Savakus - Community Representative	x	Scott Porter - Parent Representative – Elk Grove
x	Tamika L'Ecluse - Montessori Representative	x	Jodi Mottashed – Parent Representative – Shingle Springs
x	Tracey Weinstein – Charter Representative		

Welcome: Rob Henderson: *9:06 a.m.

Board President Rob Henderson welcomed the Board, Principals, and guests to the annual retreat.

Presentation: *9:07 a.m. – 10:00 a.m.:

- **Board Leadership During COVID-19** (Updated Attachment #1): Tim Taylor from the Small School District Association presented to the Board best practices for school boards.

Let the minutes reflect that Marwa Helmy joined the meeting at 9:20 a.m.

Presentation: *10:00– 11:00 a.m.

- **Brown Act Training, Public Comment Best Practices, New Legislation Review:** Wayne Stumpfer of Young, Minney & Corr, LLP provided the Board with their annual Brown Act Training, Public Comment Best Practices and New Legislation Review.

Break: *11:00 – 11:15 a.m.

Closed Session: *11:15 a.m. – 12:00 p.m.

- Conference with Legal Counsel – Significant Exposure to Litigation, pursuant to California Government Code Section 54956.9(d)(2)

Marwa Helmy made a motion to convene to Closed Session. Scott Porter seconded the motion. Roll call vote: 9-ayes, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L'Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

Minutes to reflect participants were asked to sign off for closed session and rejoin us at 12:30; the recording was paused.

Jodi Mottashed made a motion to reconvene to Open Session. Scott Porter seconded the motion. Roll call vote: 9-ayes, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L'Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs

Board Member Names and Titles for Roll Call Vote			
Aye	Tracey Weinstein – Charter Representative		

No action was taken in closed session and there is nothing to report out.

Lunch: *12:00 – 12:30 p.m.

Communication from the Public: *12:30 – 1:00 p.m.

- **Public Comment:** The Board heard general public comment from Erin Marin regarding her request to have the administration and board re-evaluate/discuss the adopted hybrid plan.

Consent Items: *1:00 – 1:15 p.m.

1. **Minutes from the Regular Governing Board Meeting of October 5, 2020** (Attachment #2)
2. **IIPP COVID Addendum** (Attachment #3)
3. **Draft Pay Scale: Data Systems Analyst** (Attachment #4)
4. **Draft Pay Scale: Tech Coordinator** (Attachment #5)
5. **Draft Pay Scale: Tech I** (Attachment #6)
6. **Draft Pay Scale: Tech II** (Attachment #7)
7. **Draft Pay Scale: Payroll Clerk** (Attachment #8)
 - Scott Porter made a motion to approve the Consent Agenda. Marwa Helmy seconded the motion. Roll call vote: 9-ayes, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

Informational Items: *1:15 – 2:00 p.m.

1. **Audit Committee Update:** Board Member Maggie Carmona and Superintendent Barley provided the Audit Committee observations and analysis from their November 5th meeting.
2. **General Report from the CMP Superintendent:**
 - **Sustainability Planning:** Superintendent Barley provided an overview of Sustainability Planning for California Montessori Project. Some of the Sustainability Planning Goals shared were: financial sustainability for all CMP campuses while maintaining Montessori principles, achieving enrollment targets across the network over the next four years, consolidation of staff at the Central Administration Office, and taking a deeper look at Special Education services.
 - **Hybrid Model: Reopening Plan Update:** Evaluation of CMP-Shingle Springs and future opening of the CMP School in Sacramento County
 - Superintendent Barley presented the newly remodeled CMP-American River campus. Highlights were shared from the first few weeks of reopening at CMP-Shingle Springs. Hybrid transition for CMP sites in Sacramento County were outlined primarily looking at safety, consistency, and stability. The presentation included CMP’s Hybrid Learning survey results from families and staff.

Break: *2:00 – 2:20 p.m.

Action Items: 2:20 – 2:45 p.m.

1. Selection of Finance Committee

- **Comment:** The Governing Board will select a Finance Committee to assist the Superintendent in CMP sustainability and budget planning.
- **Recommendation:** Members of the Governing Board are requested to select a Finance Committee.

Scott Porter made a motion, as amended, to approve the creation and establishment of a Finance Committee as a subset of the Governing Board to assist the Superintendent in sustainability and budget planning. Maggie Carmona seconded the motion. Tracey Weinstein, Tamika L'Ecluse and Adam Childers have been named as provisional members and will be appointed next month. Roll call vote: 8-ayes, 1-abstention, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
abstain	Tamika L'Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

2. Consideration of the Updated 2019-2020 California Montessori Project – San Juan Unaudited Actuals (updated Attachment #9)

- Tracey Weinstein made a motion to approve the updated 2019-2020 California Montessori Project – San Juan Unaudited Actuals. Jenny Savakus seconded the motion. Roll call vote: 9-ayes, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L'Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

3. Consideration of the Updated 2019-2020 California Montessori Project – Capitol Unaudited Actuals (Attachment #10)

- Tamika L'Ecluse made a motion to approve the updated 2019-2020 California Montessori Project – Capitol Unaudited Actuals. Scott Porter seconded the motion. Roll call vote: 9-ayes, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L'Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

4. Consideration of the Updated 2019-2020 California Montessori Project – Elk Grove Unaudited Actuals (Attachment #11)

- Jodi Mottashed made a motion to approve the updated 2019-2020 California Montessori Project – Elk Grove Jodi Unaudited Actuals. Maggie Carmona seconded the motion. Roll call vote: 9-ayes, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

5. Consideration of the Updated 2019-2020 California Montessori Project – Shingle Springs Unaudited Actuals (Attachment #12)

- Maggie Carmona made a motion to approve the updated 2019-2020 California Montessori Project – Shingle Springs Unaudited Actuals. Jenny Savakus seconded the motion. Roll call vote: 9-ayes, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

The Board heard public comment regarding Action Item #6, the Sacramento County Re-Opening plan from one stakeholder: Nate Monley. He thanked CMP for the clear and consistent communication, stakeholder’s surveys, communication of those survey results, and that CMP was deciding how to return safely before when to return.

6. Sacramento County Reopening Plan (Attachment #13)

- Tamika L’Ecluse made a motion to approve the CMP-Reopening Plan – Sacramento County, with a start date of January 4, 2021. Jenny Savakus seconded the motion. Roll call vote: 9-ayes, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers – Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

Discussion Items: *2:55 – 3:00 p.m. Suggested Items for Discussion at Future Meetings presented by Board Members

- Contingency plans for reopening if January 4 is not permissible due to what color Sac County is in
- TK options for the CMP sites that currently do not offer TK
- Board requested tours of the sites with the Superintendent
- Parent and staff feedback from Shingle Springs and how the Hybrid Model is going
- Superintendent Survey
- Phased SPED services/approach
- Appointment of the Finance Committee Members

Board Member Take-a-Ways: *3:00 – 3:06 p.m.

Board Members shared their take-a-ways about the annual retreat which included thoughtfulness of putting the students first, the board’s continued engagement, CMPs quality of educational excellence during this pandemic. New Board Members were thanked for coming aboard and being a part of the team. Staff, TA’s and SPED were commended for going above and beyond and the Board appreciates all that they are doing.

Closing Comments: Board President *3:06 – 3:07 p.m.

Board President Rob Henderson closed the meeting with remarks of thanks to Superintendent Barley and the CMP team for their hard work.

Meeting Adjournment: *3:07 p.m.

- The Board is requested to approve the adjournment of the November 7, 2020 annual meeting of the California Montessori Project Governing Board.
 - Scott Porter made a motion to adjourn the November 7, 2020 Annual Meeting of the CMP- Governing Board. Marwa Helmy seconded the motion. Roll call vote: 9-ayes, 0-noes, motion carries.

Board Member Names and Titles for Roll Call Vote			
Aye	Rob Henderson - Business Representative	Aye	Maggie Carmona - Parent Representative – San Juan
Aye	Adam Childers - Business Representative	Aye	Marwa Helmy - Parent Representative – Capitol
Aye	Jenny Savakus - Community Representative	Aye	Scott Porter - Parent Representative – Elk Grove
Aye	Tamika L’Ecluse - Montessori Representative	Aye	Jodi Mottashed – Parent Representative – Shingle Springs
Aye	Tracey Weinstein – Charter Representative		

- Upcoming Governing Board Meetings:
 - 12/14/20: AR Hosting
 - 1/11/21: OR Hosting
 - 2/8/21
 - 3/8/21: CAR Hosting
 - 4/12/21
 - 5/10/21: CAP Hosting
 - 6/14/21

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.