

California Montessori Project

Annual meeting of the Governing Board

March 8, 2021; Conference Call

Meeting Information

- **Date:** Monday, March 8, 2021
 - **Time:** 6:30 p.m.
 - **Locations:** Conference Call
 - Please click the link below to join the webinar:
 - <https://us02web.zoom.us/j/82242838332?pwd=bn85dmh3dklvTGxrZHo2WWhzSGwvdz09>
 - Passcode: Board2021
 - Or iPhone one-tap: US: +16699006833
 - Or Telephone: US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656
 - Webinar ID: 822 4283 8332
 - Passcode: 100443746
 - **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100
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The Board of Directors (“Board”) and employees of California Montessori Project shall meet via Teleconference pursuant to Executive Orders N-25-20 and N-29-20, with one or more Board members participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call. This meeting will be accessible to members of the public via the above teleconference call number.

Members of the public who wish to comment during the Board meeting must submit public comment through the Google Form here: [Request to Address the Governing Board](#). The form can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting.

All public comments will be limited to three (3) minutes which is approximately 1,800 characters. All written comments that are not read into the record will be provided to the board members for review. Please be aware that written public comments, including your name, may become public information. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project’s website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
Adam Childers - Business Representative	Marwa Helmy - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse-Montessori Representative	Jodi Mottashed – Parent Representative – Shingle Springs
Tracey Weinstein – Charter Representative	

Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items:

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Annual Governing Board Meeting of February 8, 2021** (Attachment #1)
2. **MPF 2019-990 Tax Returns** (Attachment #2)
3. **CMP 2019-990 Tax Returns** (Attachment #3)
4. **Draft: HR Specialist Pay Scale** (Attachment #4)

Informational Items:

1. **Campus Reports:** An opportunity for the site Principal to share site-specific information, which may include site configurations, enrollment numbers, wait list, events and new developments (Attachments #5, #6, #7, #8, #9, #10). CMP-Carmichael will be presenting.
2. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
3. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
4. **Charter Renewal Updates: Stephanie Garrettson**
5. **Covid-19 Update**
 - New Guidelines
 - New Legislation
 - Free, voluntary on-site COVID testing
 - CMP Staff Survey Results
 - CMP Family Survey Results
6. **Monthly Financial Update & Second Interim Budget Report** (Attachments #11, #11a, 11b, 11c, 11d): Alejandra Rodriguez and Bryce Fleming (EdTec)

Action Items

1. **Consideration of Second Interim 2020-2021 CMP-Capitol Budget** (Attachment #12)
 - **Recommendation:** The Board is requested to approve the 2020-2021 CMP-Capitol Second Interim Budget.
2. **Consideration of Second Interim 2020-2021 CMP-Elk Grove Budget** (Attachment #13)
 - **Recommendation:** The Board is requested to approve the 2020-2021 CMP-Elk Grove Second Interim Budget.
3. **Consideration of Second Interim 2020-2021 CMP-San Juan (American River/ Carmichael/ Orangevale) Budget** (Attachment #14)
 - **Recommendation:** The Board is requested to approve the 2020-2021 CMP-San Juan Second Interim Budget.
4. **Consideration of Second Interim 2020-2021 CMP-Shingle Springs Budget** (Attachment #15)
 - **Recommendation:** The Board is requested to approve the 2020-2021 CMP-Shingle Springs Second Interim Budget.
5. **Selection of Auditor for 2020-2021 Fiscal Year** (Attachment #16, #16a, #16b, #16c, #16d)
 - **Comment:** Each year California Montessori Project contracts with an audit firm to complete an independent audit of the network as a whole and each campus individually. CliftonLarsonAllen LLP has conducted the CMP audits in the past.
 - **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to conduct the independent audits of the CMP-Network, CMP-Capitol Campus, CMP-Elk Grove Campus, CMP-San Juan Campuses, and the CMP-Shingle Springs Campus for the 2020-2021 school year.
6. **Selection of CliftonLarsonAllen LLP (CLA) for the preparation of the June 30, 2021 Tax Exempt Returns and State Filings** (Attachment #17)
 - **Comment:** Each year California Montessori Project contracts with an audit firm to complete an independent audit of the network as a whole and each campus individually. CliftonLarsonAllen LLP has conducted the CMP audits in the past.
 - **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to conduct the independent audits of the CMP-Network, CMP-Capitol Campus, CMP-Elk Grove Campus, CMP-San Juan Campuses, and the CMP-Shingle Springs Campus for the 2020-2021 school year.
7. **Sacramento County COVID Safety Plan** (Attachment #18)
 - **Comment:** CMP-San Juan, CMP-Elk Grove, and CMP-Capitol, have drafted a COVID Safety Plan in accordance with County and State public health guidelines that includes a Hybrid Learning Model with two full days a week on campus. The updates to the COVID Safety Plan include revision of the Hybrid Learning start date.
 - **Recommendation:** The Board is requested to approve the CMP- Sacramento County COVID Safety Plan (which includes CMP-San Juan, CMP-Elk Grove, and CMP-Capitol) with an updated Hybrid Learning start date of March 15th, 2021.
8. **El Dorado County COVID Safety Plan** (Attachment #19)
 - **Comment:** CMP-Shingle Springs has been operating a Hybrid Learning model in alignment with County and State public health guidelines since October 26, 2020. In February, CMP updated its COVID Safety Plan in accordance with updated County and State public health guidelines.

- **Recommendation:** The Board is requested to approve the updated CMP-Shingle Springs / El Dorado County COVID Safety Plan.

Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members

- Reminder: Form 700 Due by April 1, 2021

Meeting Adjournment

- **Recommendation:** The Board is requested to approve the adjournment of the March 8, 2021 regular meeting of the California Montessori Project Governing Board.

Upcoming Governing Board Meetings:

- 4/12/21
- 5/10/21: CAP Hosting
- 6/14/21

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.